

## JOB ANNOUNCEMENT

### PROGRAM MANAGER ENVIRONMENTAL JUSTICE

Heinrich Böll Foundation, the German Green Foundation is currently offering a position in its Middle East Office ([lb.boell.org](http://lb.boell.org)) in Beirut:

Position: **Program Manager at Heinrich Böll Foundation's Middle East office in Beirut**

Working Time: **Full time, 40 hours per week**

Starting Date: **01/08/2024**

#### Duties include:

- Assume overall responsibility for the hbs' Environmental Justice program component focusing on ecology and energy politics in Lebanon, Syria and Iraq including development, planning and implementing the program in consultation with the Office Director.
- Explore, plan and implement project ideas in cooperation with local, regional and international partners.
- Review project proposals; prepare budgets and monitor projects, develop capacity building and other support for partners.
- Give input and assistance to projects related to the region handled by other hbs offices.
- Provide reports and analysis about relevant developments.
- Establish and maintain liaison with local and regional partner organizations.
- Undertake specific literature review, policy research and writing assignments in order to contribute to the production of strategic planning documents.
- Content support for the office website and publications.

#### Candidates should have the following qualifications:

- Academic degree in Environmental Sciences / Environmental Politics or related field.
- Excellent grasp of ecology, climate change and energy politics in Lebanon (Syria and Iraq an asset).
- Extensive knowledge in program planning, implementation and administration.
- Work experience with academic institutions, civil society and/or think tanks.
- Demonstrated ability to function independently within a broad framework, conceptualize programs in a creative manner and interact with individuals and non-governmental as well as governmental institutions in a professional way.
- English and Arabic proficiency in written and oral communication required. Good computer skills.
- Ability to travel.

**Please send a resume of no more than 2 pages and letter of interest using the subject**

**line PM Ecology 2024 no later than 15th of May 2024**

**to the following E-mail**

**[Anna.Fleischer@lb.boell.org](mailto:Anna.Fleischer@lb.boell.org)**