

Recruitment for a consultant (3 months, full time)
Project Management/Adviser Syria

Who we are

The Heinrich Böll Foundation (hbs) is a political foundation with an affiliation to the German Green Party. Fostering democracy and upholding human rights, taking action to prevent the destruction of the global ecosystem, advancing equality between women and men, securing peace through conflict prevention in crisis zones, and defending the freedom of individuals against excessive state and economic power – these are the objectives that drive the ideas and actions of the Heinrich Böll Foundation. We maintain close ties with the German Green Party (Alliance 90/The Greens) and as a think and do tank for green visions and projects, we are part of an international network in approximately 60 countries. We maintain a worldwide network with currently 36 international offices. More information: <https://www.lb.boell.org>

Who we are looking for

To support our work in Syria and cover a temporary vacancy we are looking to hire a consultant between January and March 2026 on a fulltime basis with the potential of follow-up employment later in 2026.

Roles include:

- Maintaining and extending a network of partners and stakeholders on democracy, human rights and ecology topics in Syria and abroad
- Political advisory on Syria to the Office Director, other parts of the foundation, Green politicians and other likeminded actors
- Planning, implementing (incl. budget management and administration) and evaluating projects This includes projects run by the foundation as well as grants made to third parties.
- Logistical support for delegation visits to Syria.
- Reporting and analysis pertaining to your topics.
- Support fundraising from third parties (EU etc.).
- Willingness and ability to travel to Syria and potentially abroad.

What you should bring

We want to work with nice people, who are passionate about our topics. We are looking for somebody who knows the democracy/human rights field in Syria well.

Possible topics include:

- Human Rights
- Spatial Justice and Inclusive Participation for Reconstruction
- Constitution and Elections
- Dialogue and Recovery
- Women's rights and LGBTI rights
- Dealing with the past & Transitional Justice
- Upholding the Narrative (of the Revolution)
- Security and conflict

You should know the most important players in civil society, research and possibly politics and if possible, already have a good network. You should have a good understanding of the challenges in Syria today and the sensitive nature of political work with communities on the ground. We are looking for somebody who thrives in teams, is willing to support others and believes that we can achieve a better world together. A keen interest in politics is a must as is identifying with core values of the foundation such as gender equality. As this job also includes administrative tasks, you should also be willing to handle those. You should have a fluent command of Arabic and English; knowledge of other languages (esp. German or Kurmanci) is a plus. Experience in dealing with governmental donors and an NGO-environment are desirable as is experience with EU funding procedures.

What we offer

A fixed-term contract in a dynamic environment with flat hierarchies in an organization where we work hand in hand to achieve common goals. A fair salary negotiable based upon prior experience.

How to apply

Please send your CV, a list of 2-3 references and a brief email introducing yourself to kristian.brakel@lb.boell.org until 15.12.2025 under the subject: Consultant+YOURNAME